

GENERAL SERVICES ADMINISTRATION
Federal Acquisition Service
Authorized Federal Supply Schedule FSS Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*[®], a menu-driven database system. The INTERNET address GSA *Advantage!*[®] is: GSAAdvantage.gov.

Multiple Award Schedule

TERWILLIGER CONSULTING INC.

FSC Group: **Professional Services**

FSC Class: **F999**

Contract number: **47QRAA21D003F**

For more information on ordering, go to the following website: <https://www.gsa.gov/schedules>

Contract period: **March 15, 2021 – March 14, 2026**

Terwilliger Consulting, Inc.
28295 Burton Shore Rd
Locustville, VA 23404
Phone: 757-787-3974
FAX: 757-787-3911

www.terwilligerconsulting.com

Contract administration source.

Karen Terwilliger | kt.tci@outlook.com

Business size: **Small. WOSB. HUBZone**

Price list current as of Modification #PS-0010 effective March 20, 2024

Prices Shown Herein are Net (discount deducted)

CUSTOMER INFORMATION

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

SINs	Recovery	SIN Title
541370GIS	541370GISRC	Geographic Information Systems (GIS) Services
541620	541620RC	Environmental Consulting Services
OLM	OLMSTLOC OLMRC	Order-Level Materials (OLM's)

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. **See page 11 for pricing.**

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item. **See pages 4 – 10 for labor category information.**

2. Maximum order:

SINs	Maximum Order
541370GIS	\$1,000,000
541620	\$1,000,000
OLM	\$250,000

3. Minimum order: **\$100**

4. Geographic coverage. **Worldwide**

5. Point(s) of production. **Not Applicable**

6. Discount from list prices or statement of net price. **Government Net Prices (discounts already deducted.)**

7. Quantity discounts. **None**

8. Prompt payment terms. **1%, 10 Days. Net 30. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.**

9. Foreign items. **Not Applicable**

10a. Time of delivery. **To Be Determined at the Task Order level**

- 10b. Expedited Delivery. **Contact Contractor**
- 10c. Overnight and 2-day delivery. **Contact Contractor**
- 10d. Urgent Requirements. **Contact Contractor**
11. F.O.B. point(s). **Destination**
- 12a. Ordering address(es). **Same as Contractor**
- 12b. Ordering procedures: **See Federal Acquisition Regulation (FAR) 8.405-3.**
13. Payment address(es). **Same as Contractor**
14. Warranty provision. **Standard Commercial Warranty Terms & Conditions**
15. Export packing charges, if applicable. **Not Applicable**
16. Terms and conditions of rental, maintenance, and repair (if applicable). **Not Applicable**
17. Terms and conditions of installation (if applicable). **Not Applicable**
- 18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). **Not Applicable**
- 18b. Terms and conditions for any other services (if applicable). **Not Applicable**
19. List of service and distribution points (if applicable). **Not Applicable**
20. List of participating dealers (if applicable). **Not Applicable**
21. Preventive maintenance (if applicable). **Not Applicable**
- 22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). **Not Applicable**
- 22b. If applicable, indicate that Section 508 compliance information is available for the information and communications technology (ICT) products and services and show where full details can be found (e.g. contractor's website or other location.) ICT accessibility standards can be found at: <https://www.Section508.gov/>. **Not Applicable**
23. Unique Entity Identifier (UEI) number. **P5SLKWN6FDT9**
24. Notification regarding registration in System for Award Management (SAM) database. **Contractor registered and active in SAM**

LABOR CATEGORY INFORMATION

Senior Project Manager

Position description and responsibilities:

Responsible for the management of technical, complex projects/ programs/ teams from initiation through completion, includes planning, analysis, design, development, and implementation. Provide overall direction for establishing project requirements, priorities and deadlines and integrate project plans into program and organizational plans. Establish roles and responsibilities, design and select project personnel and program team. Allocate and coordinate resources across one or more projects. Responsively and responsibly manage budget, personnel, and resources for assigned projects, develop and monitor project/program plans, evaluate and adjust resources and priorities accordingly.

Minimum education and experience:

Requires Masters level education with a minimum of 15 years project management experience. Effective communications, leadership and facilitation skills required.

Environmental Specialist Senior

Position description and responsibilities:

Initiate, design and execute environmental conservation, research and technical projects which support and enhance corporate and client strategies and technical standards. Research and apply current state of the art scientific principles, designs, methodology, information and concepts to projects and problems. Plan and execute research, conservation, and plan development. Serve as corporate technical consultant, advisor and spokesperson on specialized projects or programs. Incorporates current challenges including climate change, diversity and inclusion, public and stakeholder engagement. Specialized skills include incorporation of additional skills in social science, communications, facilitation, public engagement, and leadership consultation and coaching for effective project outcomes.

Develops and implements stakeholder engagement and social science inquiry. Design and implement processes to identify and gather input from stakeholders, interest groups or the general public, including targeted stakeholder meetings and workshops; public meetings; and information gathering via surveys, interviews, and focus groups. Develop sustainable agreements with stakeholders including government agencies, communities industry, Indigenous Peoples, recreationists, and others on achieving beneficial outcomes for all parties. Assist organizations in identifying and achieving their conservation goals and objectives through strategic planning at all scales. Work with conservation agencies, non-governmental organizations, and industry on identifying ways to navigate complicated conservation issues, particularly those involving multiple stakeholders. Conduct strategic planning to achieve desired conservation outcomes. Provides organizational planning, evaluation and transformation and engagement efforts to help organizations improve productivity, expand partnerships, increase relevancy, and secure alternative funding.

Minimum education and experience:

Requires M.S. degree education in a scientific discipline with a minimum of 15 years' experience in an environmental field. Additional training in social science, communications, facilitation, leadership, or conflict resolution required. Ability to communicate complex scientific principles to diverse, inclusive audiences required.

Environmental Protection Specialist

Position description and responsibilities:

Responsible for environmental compliance and protection, research and technical projects which support and enhance client compliance and technical standards. Research and apply current legislation regulation policy and incentive-based programs, designs, methodology, information and concepts to projects and problems. Plan and execute environmental protection

compliance projects and programs. Support clients in environmental compliance with local, state, and federal laws, regulations, and policy.

Minimum education and experience:

Requires M.S. degree education in a scientific discipline with a minimum of 5 years experience in an environmental field. Familiarity with state and federal regulations, laws and policy required.

Conservation Biologist Planner

Position description and responsibilities:

Develop effective comprehensive conservation planning processes, planning and implementation products and techniques. Develop scientific reports, management plans and other documents to meet the needs of each project. Develop, review, analyze and update a wide variety of existing plans and NEPA and ESA documents, including Environmental Assessments and Impact Statements, HCPs, SHAs, Species Management Plans. Participate in project development and management, including drafting technical proposals, and coordinating with project staff. Serve as coordination role with client and key stakeholders. Develop and implement inclusive public and stakeholder engagement and communication processes as required by each plan/project. Incorporates current challenges including climate change, public and stakeholder engagement.

Minimum education and experience:

Requires Masters level education in related environmental field; A minimum of 10 years experience in a related ecological field and strong verbal and written communication and facilitation skills required.

Conservation Biologist

Position description and responsibilities:

Conduct field work, laboratory work, data collection, analysis, compilation, and research as needed for project support and technical standards. Research and apply current state of the art scientific principles, designs, methodology, information and concepts to projects and problems. Conduct QA/QC in all data collection and management. Assist in planning and executing research, conservation, and plan development. Serve as corporate technical consultant, advisor and spokesperson on specialized projects or programs as directed. Assist in the development of biological assessments and other NEPA & ESA documents. Incorporates current challenges including climate change, public and stakeholder engagement.

Minimum education and experience:

Requires M.S. level education in Biology with a minimum of 5 years experience in an environmental field. Data collection, QA/QC, and management experience required.

Natural Resource Manager

Position description and responsibilities:

Manages and coordinates programs, projects for a diversity of clients. Responsible for planning, developing, and implementing natural resource research, surveys, management, and conservation projects. Requires knowledge of current data and issues, ability to quickly and effectively synthesize existing information and develop new information critical for improving understanding and recommending actions, and designs and implements a wide variety of natural resource conservation techniques including forestry, land management, wetlands, restoration, invasive species, terrestrial and aquatic restoration, reclamation, and management. Develop effective comprehensive natural resource management planning processes and implementation products, such as integrated natural resource management plans. Develop scientific reports, management plans and other documents to meet the needs of each project. Develop, review, analyze and update a wide variety of existing plans and NEPA and INRMP documents, including Environmental Assessments and Impact

Statements. Participate in project development and management, including drafting technical proposals, and coordinating with project staff. Coordinate client and regulatory agencies and other key stakeholders.

Minimum education and experience:

Requires Masters level education in related environmental field; SAF, AFS, TWS or other professional certification. A minimum of 10 years experience in a related ecological field and strong verbal and written communication skills required. Maintains all required federal and state licenses for these activities.

Natural Resource Manager Associate

Position description and responsibilities:

Responsible for performing field and office activities in support of ongoing projects and programs as directed and designed by project leader to meet specific needs of clients. Projects may require the exercise of technical discretion in the design, execution or interpretation of data or situations. Ability to make detailed observations, analyze data and interpret results. Communicate results clearly and professionally, and work in collaboration and coordination with others. Assists in implementing a wide variety of natural resource conservation techniques including forestry, land management, wetlands, restoration, invasive species, terrestrial and aquatic restoration, reclamation, and management. Prepare reports (technical and popular), summaries, protocols, and quantitative analyses. Have an understanding and/or application of fundamental principles, theories, and concepts in the area of responsibility. Projects require the ability to read and understand relevant scientific literature. Technician contacts are primarily with direct supervisors for guidance and direction of work projects.

Minimum education and experience:

Requires A.S. /B.S. degree or equivalent in a scientific discipline and a minimum of 5 years related experience is preferred.

Engineer/ Civil Engineer

Position description and responsibilities:

Responsible for site plan development for residential subdivisions and lots, and commercial sites, including design of new roads and water supply lines, and facilities to manage stormwater and wastewater per applicable rules. May also be involved in a range of environmental engineering services for Low-Impact Development (LID) with an emphasis on merging quality design with sound science and engineering.

Minimum education and experience:

Requires B.S. degree in education in Civil/Environmental Engineering and be a State Certified Professional Engineer, Board of Architects and Landscape Architect and a minimum of 5 years experience in a related engineering field.

Land Surveyor Consultant

Position description and responsibilities:

Performs boundary surveys, physical surveys, land partitions, subdivisions, and topographic surveys, including accurate on-site instrument surveys and the production of certified maps and plats in accord with the rules and regulations of the Virginia Department of Commerce. Qualifications demonstrated by professional certification through the Board of Architects, Professional Engineers, Land Surveyors, and Certified Landscape Architects, which typically entails successful completion of a BS degree in a relevant course of study, several years experience with Professional endorsements and references, and passing a comprehensive written examination

Minimum education and experience:

Requires Master's Degree in Civil/Environmental Engineering and a minimum of 5 years experience in a related engineering field.

Wildlife Biologist

Position description and responsibilities:

Responsible for planning, developing, and implementing ecological and wildlife biology research, survey, management, and monitoring projects. Requires knowledge of current data and issues, ability to quickly and effectively synthesize existing information and develop new information critical for improving understanding and recommending wildlife and biodiversity conservation. Identify and prioritize ecologically significant resources (species, habitats, areas, etc.) in need of conservation, develop scientific justification, proposed approach, and methodology for conservation, and identify and address threats to ecosystem integrity. Assesses, analyses, evaluates scientific data on fish and wildlife species and habitat and recommends conservation and management to meet client desired outcomes. Incorporates current challenges including climate change, diversity and inclusion, public and stakeholder engagement into project design and implementation.

Minimum education and experience:

Requires Masters level education in related environmental field; TWS or other professional Certification. A minimum of 10 years experience in a related ecological field and strong verbal and written communication skills required.

Cultural Resources Specialist/Archaeologist

Position description and responsibilities:

Conducts environmental overviews through Phase III mitigation excavations. Conducts pre-acquisition examination, including an analysis to determine whether archaeological sites or standing structures are present and if so, what problems will be and what possible solutions there are; environmental impact studies which include a full range of services from environmental assessments to full environmental impact statements concerning cultural resources. Conduct archaeological and architectural surveys; research historic documents, State Agency records, maps predictive modeling, and deed/titles searches. The depth and breadth of the effort vary according to the client's needs. Conduct identification, reconnaissance, and intensive surveys; significance assessment surveys; and mitigation planning and excavation. Provide historic American building surveys and or historic American engineering records; national register of historic places nominations; historic land use planning; expert witness testimony; project advocacy; historic record investigation; map analysis; and geophysical survey.

Minimum education and experience:

Requires M.S. Degree education in related environmental field. Must be a registered professional archaeologist. A minimum of 5 years experience in cultural resources or related field and strong verbal and written communication skills required.

GIS Specialist - Associate

Position description and responsibilities:

Provide technical assistance for GIS data development, database maintenance, mapping or cartographic production, metadata development, and overall program GIS technical support. Requires close coordination and communication with project staff during project planning, design, and execution. Responsible for timely, professional maps, analyses and products customized to meet staff and project requirements using compatible hardware and software.

Minimum education and experience:

Requires B.S. degree in related field and 5 years experience working with compatible GIS software (ESRI ArcGIS software 9.x Suite) and a wide array of geospatial data formats, both vector and raster or have GIS Certification.

GIS Associate

Position description and responsibilities:

Provide technical assistance for GIS data development, database maintenance, cartographic production, metadata development, and overall program GIS technical support. Requires close coordination and communication with project staff during project planning, design, and execution. Responsible for timely, professional maps, analyses and products customized to meet staff and project requirements using compatible hardware and software.

Minimum education and experience:

Requires B.S or related degree and a minimum of 5 years experience in related field.

Geologist (Coastal/Hydro)

Position description and responsibilities:

Provide technical expertise; conduct habitat characterizations and research and write documentation relating to proposed water resource development projects; review and comment on National Environmental Policy Act (NEPA) documentation for federal water resource projects; clean water Act permits and state mining permits; conduct informal Endangered Species Act (ESA) consultations; provide Coastal Barrier Resource Act (CBRA) determinations. Participate in filed surveys and habitat characterizations of proposed projects sites and hurricane disaster areas. Participate in task force studies of coastal management issues. Provide scientific reference, consultation, and research relevant to coastal issues, proposed state legislation and current coastal litigation. Assess hurricane impacts; measure the geomorphological changes and beachfront structural damage. Continental Shelf Geology: interpret seismic records and correlate them to assess the sediment structure and composition of the sea floor. Perform data analysis of national beach replenishment dataset and modeled barrier island migration rates. Geologic framework for with project planning, design, and execution. Responsible for professional service, including GIS skills and mapping if project required.

Minimum education and experience:

Requires M.S. Degree education in Science field and a minimum of 5 years experience in cultural resources or related field and strong verbal and written communication skills required.

Environmental Analyst/Planner

Position description and responsibilities:

Develop and conduct technical analyses, evaluations, and effective planning processes and products. Provide environmental assessments and analysis for strategic and operational planning projects and programs. Research and review compliance with Laws to protect endangered species and natural resource management. Provide technical input related to wetlands, and fish and wildlife management. Responsible for professional service to meet staff and project requirements. Specialty skills include climate change planning, assessment, adaptation and resilience implementation for analyses and decision making.

Minimum education and experience:

Requires M.S. degree in Environmental Sciences and a minimum of 5 years experience in a related field. Strong communication and facilitation skills required.

Graphic Artist**

Position description and responsibilities:

Provide graphic design services for technical and popular reports and documents in a timely and professional manner. Customize document appearance and content style and format to respond to and meet individual project needs. Provide recommendations and suggestions in project planning and design phases for document and communication efficiency, compatibility, and effectiveness.

Minimum education and experience:

Requires B.S. /B.A. degree with 5 years minimum graphic design experience preferably in the environmental field. Familiarity with current and state of the art technical and popular graphic art and journal styles, formats, software, and hardware.

Editor

Position description and responsibilities:

Review and edit technical and popular reports and documents in a timely and professional manner. Customize document style and format to respond to and meet individual project needs. Provide recommendations and suggestions in project planning and design phases for document and communication efficiency, compatibility, and effectiveness.

Minimum education and experience:

Requires B.S. /B.A. degree with 5 years minimum editing experience preferably in the environmental field. Familiarity with current and state of the art technical and popular journal styles, formats, software, and hardware.

Administration**

Position description and responsibilities:

Perform a variety of administrative duties in the support of ongoing projects and programs. Responsible for providing timely and high-quality administrative support to staff and associates. Duties include but are not limited to: Answering phones, scheduling, making travel arrangements, preparing budget and financial reports, faxing, copying, assisting with organizational management, maintaining files, writing report drafts or compiling and preparing data for reporting or presentation. Manage document production process: create/edit/revise and proofread documents, proposals, presentations, letters, e-mail notes, correspondence, and spreadsheets, etc. Must be able to work independently, accurately, and in a professional, timely manner.

Minimum education and experience:

Requires B.S./B.A. degree or 5 years' experience in office management with knowledge of office equipment, computers, and standard software (such as Microsoft). Good communication and organizational skills required.

Certified Arborist/Consulting

Position description and responsibilities:

Consults with clients on different subjects including urban tree inventories; hazard tree inventories and analysis; tree loss value from automobile accidents, storms, trespass; tree diseases and treatments; tree pruning specifications; tree removal

specifications. Responsible for providing high quality knowledge of trees to the staff and associates. Must be able to meet with clients in a professional manner.

Minimum education and experience:

Requires Certification as an arborist and a minimum 5 years' experience.

Field Worker

Position description and responsibilities:

Performs work set forth by Senior Manager to include vegetation maintenance, management, and clearing, basic data collection, management, and monitoring. Conduct all field work as directed by project managers.

Minimum education and experience:

Requirements include must be able to follow directions and safety guidelines and be in good physical condition and have 2 years experience.

Law Enforcement Specialist

Position description and responsibilities:

Responsible for technical information on all relevant laws, regulations, policies, and programs in the environmental conservation field. Responsible for current, accurate knowledge and research of updates and new relevant cases in the literature. Good communication and people skills required.

Minimum education and experience:

Requires degree/ certificate in Law Enforcement and 5 years of experience in environmental law enforcement.

Service Contract Labor Standards Matrix:

SCA/SCLS Matrix		
SCLS Eligible Contract Labor Category/Fixed Price Service	SCLS Equivalent Code Title	WD Number
Administration	01020 – Administrative Assistant	2015-4284
Graphic Artist	15080 – Graphic Artist	2015-4284

The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (**) in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide).

PRICING INFORMATION

Labor Category	03/15/2021 to 03/14/2022	03/15/2022 to 03/14/2023	03/15/2023 to 03/14/2024	03/15/2024 to 03/14/2025	03/15/2025 to 03/14/2026
Senior Project Manager	\$143.58	\$146.88	\$150.26	\$153.71	\$157.25
Environmental Scientist Senior	\$130.00	\$132.99	\$136.05	\$139.18	\$142.38
Environmental Protection Specialist	\$120.00	\$122.76	\$125.58	\$128.47	\$131.43
Conservation Biologist Planner	\$129.22	\$132.19	\$135.23	\$138.34	\$141.52
Conservation Biologist	\$81.36	\$83.23	\$85.15	\$87.10	\$89.11
Natural Resource Manager	\$124.43	\$127.30	\$130.22	\$133.22	\$136.28
Natural Resource Manager Associate	\$67.00	\$68.54	\$70.12	\$71.73	\$73.38
Engineer/Civil Engineer	\$118.00	\$120.71	\$123.49	\$126.33	\$129.24
Land Surveyor Consultant	\$114.86	\$117.50	\$120.21	\$122.97	\$125.80
Wildlife Biologist	\$129.22	\$132.19	\$135.23	\$138.34	\$141.52
Cultural Resources Specialist/Archaeologist	\$119.65	\$122.40	\$125.21	\$128.09	\$131.04
GIS Specialist- Associate	\$110.08	\$112.61	\$115.20	\$117.85	\$120.56
GIS Associate	\$81.36	\$83.23	\$85.15	\$87.10	\$89.11
Geologist (Coastal/Hydro)	\$114.86	\$117.50	\$120.21	\$122.97	\$125.80
Environmental Analyst/Planner	\$90.93	\$93.02	\$95.16	\$97.35	\$99.59
Graphic Artist**	\$67.00	\$68.54	\$70.12	\$71.73	\$73.38
Editor	\$67.00	\$68.54	\$70.12	\$71.73	\$73.38
Administration**	\$57.43	\$58.75	\$60.10	\$61.49	\$62.90
Certified Arborist/Consulting	\$95.00	\$97.19	\$99.42	\$101.71	\$104.05
Field Worker	\$57.43	\$58.75	\$60.10	\$61.49	\$62.90
Law Enforcement Specialist	\$110.00	\$112.53	\$115.12	\$117.77	\$120.47